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GOVERNMENT OF INDIA  
MINISTRY OF HEALTH & FAMILY WELFARE  
NIRMAN BHAVAN, NEW DELHI - 110011

D.O. N-11027/7/2016- FP

Dated: 16<sup>th</sup> August 2017

Dear

Mission Director

As you are aware, the MoHFW in coordination with CDAC has launched Family Planning Logistics Management Information System (FP-LMIS) on World Population day 2017 with the aim to strengthen and streamline the Family Planning supply chain from the National level to the ASHA level.

In this regard, a two-day **National Training of Trainers (ToT)** was conducted to build capacity of participants from all States and UTs as master trainers. (List of State/UT wise master trainers attached at Annexure 1)

The Family Planning Division has now prepared detailed Operational Guidelines to assist the states in swift and effective operationalization of the FP-LMIS application, the key activities of which are as follows:

1. States to strictly ensure that the trainings on FP-LMIS should be as per GoI guidelines and states to use standardised GoI manuals and training techniques as conducted during the National ToT on FP-LMIS.
2. FP nodal officers at various levels to monitor the quality of FP-LMIS with the aid of Monitoring and Reporting format given in Annexure 2.
3. Prepare a training plan for roll-out of FP-LMIS trainings up to ASHA level (Annexure 3) and share the same with FP Division by 25<sup>th</sup> August 2017
4. Ensure Ground stock entry for State Warehouse by 31<sup>st</sup> Aug, 2017.

Best regards

Yours sincerely,

Dr S.K. Sikdar

Deputy Commissioner (FP I/C)

Enclosed: Operational Guidelines for roll-out of FP-LMIS.

Mission Directors- All states

Copy to

Director Family Welfare- All states.

State FP Nodal Officer- All states

जोड़ी जिम्मेदार



जो प्लान करे परिवार

## **Operational Guidelines for rolling out Family Planning Logistics Management Information system. (FP-LMIS)**

### **Background**

The Family Planning (FP) division, Ministry of Health and Family Welfare (MoHFW) has a mandate to ensure availability and monitoring of Family Planning commodities at all levels across the country. The Family planning commodities include Injectable contraceptives (MPA), Condoms, Oral contraceptive pills (OCP), Intra uterine contraceptive device (IUCD), Emergency contraceptive pills (ECP), Tubal rings and Pregnancy testing kits (PTK).

Supply chains often involve many different personnel, departments, suppliers/agencies and procedures, hence managing Family Planning logistics becomes a complex task. It has been observed that the top down push system still prevails in the FP supply chain in many states. Moreover, the personnel at various level lack skills on demand forecasting, inventory management and distribution processes leading to either overstocking or stock outs across many facilities.

### **Brief understanding on FP-LMIS**

As per the needs of the Family Planning programme, an innovative FP-LMIS i.e., Family Planning Logistics Management Information System (FP-LMIS) has been developed to manage the supply chain operations, reduce the supply disparities and to regulate the flow of Family Planning supplies from the National level to the end users. FP-LMIS provides a common platform for effective supply chain management including forecasting and demand based supply.

FP-LMIS will enable the Program Management teams at all levels to easily identify stock situations to enable redistribution of FP commodities to meet clients need and reduce losses through expiry of commodities. Additionally, data is available to authorized users throughout the supply chain process to assist Program Managers for quick and effective decision making.

### **Salient Features of FP-LMIS**

- Web based, Mobile App based and Mobile SMS based application
- Instant access to stock information from National level to ASHA level
- Auto forecasting and auto information for Indenting of contraceptives
- Email notifications and Mobile SMS alerts for key indicators.
- Auto generated indicators and reports for program review.



## Strategic Actions:

### Capacity Building:

The FP-LMIS trainings will be conducted at various levels:

**Level 1:** National Level ToT was conducted at CDAC lab, Noida (Mission Parivar Vikas states: 25- 26<sup>th</sup> July 2017, North East states and UTs: 31July-01<sup>st</sup> Aug 2017 and remaining states- 27-28<sup>th</sup> July 2017)

- Master trainers nominated from States were trained in the National ToT in three batches as mentioned above (list attached as **Annexure 1**)
- The Master Trainers trained will be utilized by state to trained district participants at state or divisional level.
- Small states/UTs may utilize these Master Trainers to train their district participants at state level.

**Level 2:** Following the National Level ToT, State will conduct trainings for the district participants at state or divisional level.

#### **Suggestive participants to be trained:**

1. District Family Planning Nodal Officer
2. District Programme Manager
3. District ASHA nodal officer
4. District Store keeper
5. District Hospital, SDH and Medical college store keeper
6. District store Computer operator or equivalent
7. RMNCH+A Counsellor
8. Representatives from development partners at state level
9. Any other equivalent personnel responsible for FP supplies

### Responsibilities

#### **State Family Planning Team:**

- Planning, necessary approvals, and organize trainings and ensure all necessary logistics and infrastructure as per GoI guidelines mentioned above.
- Depute one officer for monitoring trainings at state/divisional level.
- Identify gaps and strengthen further trainings to ensure maximum learnings and retention.
- Compile training report of state and submit it to GoI on quarterly basis as per attached **Annexure 3**.
- Handholding of users at district level to strengthen use of FP-LMIS.

#### **Development Partner nominated and trained at National Level:**

- Support and facilitate state in development and roll out of state /divisional level trainings.
- Co-facilitate sessions during trainings.
- Support state in roll out of FP-LMIS post trainings.
- Handholding and mentoring of trained participants at district levels for strengthening FP-LMIS.

**Level 3:** Following the state/divisional level trainings, district will conduct trainings for their block participants at district level.

**Participants to be trained:**

1. Block Programme Manager.
2. Block ASHA nodal officer.
3. Block Store keeper/pharmacist
4. Block Computer operator or equivalent
5. CHC, Block PHC in charge.
6. Urban PHC/other PHC Medical officer and store keeper
7. ANM/LHV from DH, SDH, District, Woman's hospital and urban facilities handling FP supplies.
8. Urban ASHA
9. Staff nurses/ equivalent from Medical college responsible for FP supplies
10. RMNCH+A counsellor.
11. Any other equivalent personnel responsible for FP supplies.

**Responsibilities**

**District Family Planning Team:**

- Planning, necessary approvals and organize trainings and ensure all necessary logistics and infrastructure as per GoI guidelines mentioned above.
- Depute one officer for monitoring trainings at district level.
- Identify gaps and strengthen further trainings to ensure maximum learnings and retention.
- Submit training report to state within seven days of completion of training.
- Compile training report of state and submit it to State FP Division on quarterly basis as per attached **Annexure 3**.
- Handholding of users at block level to strengthen use of FP-LMIS.

**Development Partner nominated and trained at National, State/Divisional Level:**

- Support and facilitate state in development and roll out of district level trainings.
- Co-facilitate sessions during trainings.
- Support district and blocks in roll out of FP-LMIS post trainings.
- Handholding and mentoring of trained participants at block levels for strengthening FP-LMIS.

**Level 4:** Following the district level trainings, block will conduct trainings for their ASHAs and ANMs at block level.

**Participants to be trained:**

- ANMs from all CHC/ PHCs and sub-centres
- ASHAs

**Responsibilities**

**BMO/ Block MO I/C and Block ASHA nodal officer:**

- Planning, necessary approvals and organize trainings and ensure all necessary logistics and infrastructure as per GoI guidelines mentioned above.
- Identify gaps and strengthen further trainings to ensure maximum learnings and retention.
- Submit training report to state within seven days of completion of training.
- Compile training report of block and submit it to District FP nodal officer on quarterly basis as per attached **Annexure 3**.
- Verify baseline data entered by ASHAs and ANMs.
- Handholding of users to strengthen use of FP-LMIS.

**Development Partner trained:**

- Support and facilitate block in development and roll out at block level trainings.
- Co-facilitate sessions during trainings.
- Support block in roll out of FP-LMIS post trainings.
- Handholding and mentoring of ASHAs/ANMs for strengthening FP-LMIS.

**Duration of the Training:**

- At state /divisional and district level = 2days
- At block level= 1 day

**Batch size=** 30 per batch at each level.

**Facilitators:**

- State/divisional level: Master trainers trained at national level.
- District and Block level: Master trainers trained at state/divisional level.

**Budget:** As per RCH training norms under budget head A-9

**Prerequisites for the FP-LMIS training:**

- Ensure registration of all the participants
- One functional computer with un-interrupted internet connection for each participant.
- To ensure proper functionality of the equipment's to be used in the training such as laptop, LCD projector, A/V aids etc.



- To ensure availability of pen, writing pad, folders and course materials (user-manuals) to be used in the training.
- To ensure proper sitting arrangements of the participants.
- To review the power point presentation of the training.
- Distribute the FP-LMIS User-manuals to the participants

### **Important Tips for the Trainers:**

- Familiarize with the content of all Sections and Annexures in the guidance note for Logistic Management Information System, methodology and Pre/Post Test Questionnaires etc.
- Make necessary preparations in advance, as per the training manual.
- Work together as a team subtly supporting each other in every session.
- Conduct wrap-up session at the end of each training day and start the next day with a re-cap session to provide continuity in the training.
- Adopt a warm and friendly attitude towards the participants to make the training very effective and take care not to ridicule any trainee.
- Using leading questions draw the relevant information related to the session from participants and fill in the gaps, where necessary. This will help trainees to assimilate the knowledge and experiences.

### **Monitoring, Supervision and Reporting:**

- **At State Level:** State FP nodal officer or designated officer from state level will monitor trainings and submit report to FP Division, MoHFW on quarterly basis as per formats attached in **Annexure 2 and 3**.
- **At District Level:** District FP nodal officer or designated officer from state level will monitor trainings and submit report to state on quarterly basis as per formats attached in **Annexure 2 and 3**.
- **At Block level:** Block Medical Officer or designated officer from state level will monitor trainings and submit report to state on quarterly basis as per formats attached in **Annexure 2 and 3**.

### **Training Materials: GoI approved Training Manual/User Guide**

**Note: FP-LMIS URL, User Ids and dedicated number for Mobile SMS for training, demonstration and practice purposes will be shared by the FP division before the roll-out of trainings.**

## Post Training roll out of FP-LMIS:

### Actions at National Level

- FP Division will provide the URL for use of FP-LMIS.
- FP Division will provide User ID and Password for the followings:

State Level	No. of Users	District Level	No. of Users	Block Level	No. of Users	Village Level	No. of Users
State Warehouse	1	District Warehouse	1	Block store	1 each	Sub Center (ANM)	1 each
State FP Nodal officer	1	District level hospitals (store)	1 each	CHC store	1 each	ASHA	1 each
		Designated health worker at district level hospitals	2 each	PHC store	1 each		
		District FP nodal officer	1 each	Designated health worker at CHC	2 each		
				Designated health worker at PHC	1' each		
				Block MO I/c	1 each		

**Note:** In addition to above, additional user ID and password will be provided as per the requirement by the state.

### At State Level

**Step 1-** Ground stock entry for State warehouse by 31<sup>st</sup> Aug, 2017

#### Roles and responsibilities:

- State Store Keeper/Store in-charge to enter ground stock of state store as on date for all FP commodities.
- After ground stock entry, state to send their demand through FP-LMIS to National level as and when required.
- State to receive commodity supplies online from Suppliers /GMSD.
- State store computer operator to support in entering data into FP-LMIS.
- State FP nodal officer to ensure ground stock entry before the deadline.

**Step-2:** Once districts complete their ground stock entry, state store to receive indent and issue FP supplies online to divisions/districts, urban facilities and medical colleges.

**Roles and responsibilities:**

- State store keeper to receive, indent and issue FP commodities to divisions/districts through FP-LMIS
- FP nodal officer to handhold state store and ensure online receiving of indents and FP supplies to divisions/districts.

**Monitoring and Supervision:**

- State FP nodal officer to handhold state store personnel, identified the gaps and ensure proper implementation of FP-LMIS.
- State FP nodal officer to review the status of updation in FP-LMIS during the monthly meeting on regular basis.

**At Division / District Level**

**Step 1** -Ground stock entry by division/district stores (after completion of training)  
-Ground stock entry by DH/SDH/DWH/Medical College/Urban facilities/ Urban ASHA (soon after completion of training)

**Roles and responsibilities:**

- Division /District store keeper/store in-charge to enter ground stock as on date for all FP commodities into FP-LMIS.
- After ground stock entry, division /district may send their online indent to state level as and when required.
- Division/District may receive supply online from state.
- Division/District may receive indent and issue FP supply online to the respective stores and facilities.
- Division/District store computer operator to support in entering data into FP-LMIS.
- Store keeper or designated person of DH/SDH/DWH/Medical College/Urban Facilities to enter ground stock as on date for all FP commodities
- ANM/LHV of DH/SDH/DWH/Medical College/Urban Facilities to enter ground stock as on date for all FP commodities
- Urban ASHA to enter ground stock as on date for all FP commodities
- AD/JD or equivalent /District FP nodal officer to ensure ground stock entry at all respective sub stores/facility level as well as online indent and issue from respective sub stores/ facilities

**Step-2:** Once block complete ground stock entry, division/district ensure online indent and issue of stock to blocks, SDH and attached urban facilities.



**Roles and responsibilities:**

- District store keeper to receive, indent and issue FP commodities through FP-LMIS.
- AD/JD or equivalent /FP nodal officer to handhold district store keepers to ensure the use of FP-LMIS for receiving indent, issue of supplies to block and demand to state level.

**Monitoring and Supervision:**

- Divisional/District FP nodal officer to handhold divisional/district store personnel, identified the gaps and ensure proper implementation of FP-LMIS at their respective division/district level.
- Divisional/District FP nodal officer to review the status of updation in FP-LMIS during the monthly meeting on regular basis.

**At Block Level:****Step 1** -Ground stock entry by block CHC/PHC stores

-Ground stock entry by PHC/UPHC and associate facilities stores

**Roles and responsibilities:**

- Block store keeper/store in-charge to enter ground stock as on date for all FP commodities.
- Block store computer operator to support in entering ground stock
- Block MO I/C to ensure ground stock entry
- After ground stock entry block may send their online indent to district as and when required.
- Block may receive supply online from district.
- Block may issue FP supplies to all associate facilities, Sub Centres and ASHAs

**Step-2:** Once ANM and ASHAs update their stock through SMS, block to receive indent and issue the stock to ANM and ASHAs and attached facilities through FP-LMIS.

**Roles and responsibilities:**

- Block store keeper to receive, indent and issue FP commodities through FP-LMIS.
- Block MO i/c or equivalent to handhold the store personnel and ensure the use of FP-LMIS for indent, receive and issue the FP supplies.

**Monitoring and Supervision:**

- Block MO I/c to handhold block store personnel, identified the gaps and ensure proper implementation of FP-LMIS at their respective block, sub centre and ASHA level.
- Block MO I/c to review the status of updation in FP-LMIS during the monthly meeting on regular basis.

**Participant List- National Training of Trainers (ToT) on Logistics Management and Information system (FP-LMIS) on  
25th & 26 July 2017 (1st Batch)**

Sl.No.	State	Name of Nominated Participation	Designation	Contact No.	Email	Place of posting
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2		Mr Medini Mohan Saikia	GIS Expert, NHM	9435308855	<a href="mailto:medini.gis.nrhbm@gmail.com">medini.gis.nrhbm@gmail.com</a>	SPMU NHM
3		Mr Ratul Ali	DDSM, Central Drug Ware House, Guwahati	9401346813	<a href="mailto:ddsm.shq.store@gmail.com">ddsm.shq.store@gmail.com</a>	SPMU NHM
4		Dr. Md. Sajjad Ahmad	State Programme Officer, Family Planning	8294173135	<a href="mailto:fp@statehealthsocietybihar.org">fp@statehealthsocietybihar.org</a>	SHS Patna Bihar
5		Dr. Chandeswar Chaudhary	Superintendent, State Health Store	9835435095	<a href="mailto:statehealthstore@gmail.com">statehealthstore@gmail.com</a>	SHS Patna Bihar
6		Manoj Kumar Rajak	Computer Operator- Family Planning	9708470277	<a href="mailto:fpshsb@gmail.com">fpshsb@gmail.com</a>	State Health Society Bihar
7	Bihar	Prabhakar Kumar	Store Keeper, State Health Store	9608504072	<a href="mailto:statehealthstore@gmail.com">statehealthstore@gmail.com</a>	State Health Store Gaulzerbag
8		Dr. Uttpal Das	Family Planning Specialist, SRU	8294638245	<a href="mailto:udas@careindia.org">udas@careindia.org</a>	SRU Patna
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14		Dr Roshan Gupta	State Consultant Family planning	9827488982	<a href="mailto:roshangupta.ph@gmail.com">roshangupta.ph@gmail.com</a>	NHM Chhattisgarh
15		Mr Arun LAL	State Consultant Store & logistic supply chain	9827923918	<a href="mailto:arun.sahu312@gmail.com">arun.sahu312@gmail.com</a>	NHM Chhattisgarh
16		Dr Ankita Tiwari	District-consultant RMNCHA- MH/FP	9902917120	<a href="mailto:rmncha2kabirdham@gmail.com">rmncha2kabirdham@gmail.com</a>	NHM Chhattisgarh
17		Dr. Surendra Sharma	PM (Jhpiego)		-	Jhpiego
18	Jharkhand	Dr Rahul Kishor Singh	Nodal officer	92431353922	<a href="mailto:dr.rahulk.singh@gmail.com">dr.rahulk.singh@gmail.com</a>	NHRM Jharkhand



Sl.No.	State	Name of Nominated Participation	Designation	Contact No.	Email	Place of posting
19	20	Ms Nilam Kumari	Project Officer	9334656551	-	NHRM Jharkhand
20		Mr Deepa Kumar saha	Computer Asstt, State ware house	9304238626	<a href="mailto:dkasanankm@gmail.com">dkasanankm@gmail.com</a>	NHRM Jharkhand
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22	23	Dr Nidhi Patel	Deputy Director, Family Welfare	9425027352	<a href="mailto:nidhipatel2005@gmail.com">nidhipatel2005@gmail.com</a>	NHM MP
23		Mr. Jaydeep Singh	State Consultant, Family Welfare	9753233944	<a href="mailto:jaydeep989758@gmail.com">jaydeep989758@gmail.com</a>	NHM MP
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26	Madhya Pradesh	Mr. Abhay Pandey	RMNCH+A Coordinator, Indore	9424315962	<a href="mailto:divpmrew@gmail.com">divpmrew@gmail.com</a>	NHM MP Rewa
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31		Mr. Siyaram Sharma	State Logistic Manager (RMNCH+A Unit, Rajasthan)	8094101383	<a href="mailto:sru.logistics@gmail.com">sru.logistics@gmail.com</a>	DMHS-Jaipur
32		Dr. A.K. Gupta	JD, LMC, Directorate FP	8004387950	<a href="mailto:dgfw@gmail.com">dgfw@gmail.com</a>	Lucknow
33		Dr.Pankaj Saxena	DGM FP	8005192942	<a href="mailto:SPMU.N">SPMU.N</a>	SPMU-NHM-UP
34	Uttar Pradesh	Mr.Arvind Upadhya	Consultant FP	8004805123	-	SPMU-NHM-UP
35		Mr.Manish Soni	Consultant FP	8005312338	-	SPMU-NHM-UP
36		Mr. Akhilesh Kr. Srivastav	Programme Coordinator FP	9335528205	-	SPMU-NHM-UP
37		Mr.Satish Kumar	State Store Manager	9454329527	-	State wareare House LMC Hadarganj Lucknow
38	39	Mr.Ramkaran Tyagi	Store Manager	9839228016	-	AD office Faizabad
39		Mr. Laxmi Kant Pandey	Store Manager	9919916340		AD office varanasi



Sl.No.	State	Name of Nominated Participation	Designation	Contact No.	Email	Place of posting
40		Mr. Santosh Katiyar	Store Manager	9839009927		AD office Kanpur
41		Mr. Prem Pal singh	Store Manager	9690000186		AD office Bareilly
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43		Mr. Rajesh Pachauri	Programme Specialist	9457323562	<a href="mailto:rajesh.pachauri@ihat.in">rajesh.pachauri@ihat.in</a>	UP TSU
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**Participant List- National Training of Trainers (ToT) on Logistics Management and Information system (FP-LMIS) on  
27th & 28 July 2017 (2nd Batch)**

Sl.No.	State	Name of Nominated Participation	Designation	Contact No.	Email	Place of posting
1	Andhra Pradesh	Laxman Chakipuram	Nodal Officer	916742734	<a href="mailto:chakipuram.kaxman38@gmail.com">chakipuram.kaxman38@gmail.com</a>	CHC, FW, AP
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9	Jammu & Kashmir	Mr. Mohammad Saleem	State Computer Assistant Immunization	9419006366	<a href="mailto:usm1980@gmail.com">usm1980@gmail.com</a>	Director office Srinagar
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15	Odisha	Mr. Krupasindhu Patra	Project Officer (Logistics)	9778542998	<a href="mailto:kpmuna@gmail.com">kpmuna@gmail.com</a>	DFW, BBSR
16		Mr. Rabi Sankar Pattanaik	SVLM	9439990192	<a href="mailto:svlmodisha2013@gmail.com">svlmodisha2013@gmail.com</a>	DFW, BBSR
17		Dr. Stripati Das Mohapatra	Program Officer	9937044240	<a href="mailto:Stripati.Dasmohapatra@jhpiego.org">Stripati.Dasmohapatra@jhpiego.org</a>	DFW, BBSR
18		Dr Gurcharan Singh	Family Planning Nodal Officer	9814114745	<a href="mailto:fpdivisionpunjab@gmail.com">fpdivisionpunjab@gmail.com</a>	DHS Punjab



Sl.No.	State	Name of Nominated Participation	Designation	Contact No.	Email	Place of posting
19	Tamil Nadu	Ms Mitakshi	State Family Planning Consultant	9876973173	<a href="mailto:fpdivisionpunjab@gmail.com">fpdivisionpunjab@gmail.com</a>	Health Dept.Punjab
20		Mr Lekh Raj Batra	State Store manager	8872090031	<a href="mailto:ddfwpunjab@gmail.com">ddfwpunjab@gmail.com</a>	Health Dept.Punjab
21		Dr Narayan Behra	Representative from Development Partner	9771402050	<a href="mailto:nbehera@ipeglobal.com">nbehera@ipeglobal.com</a>	DP
22		Thiru G. Jagannathan	Statistical Officer	9443056971	<a href="mailto:directorfw@yahoo.com">directorfw@yahoo.com</a>	DDFW Chennai
23	Tamil Nadu	Thiru V. Ravichandran	Lecturer in Statistics and Demography	9444920311	<a href="mailto:ravisadfw60@gmail.com">ravisadfw60@gmail.com</a>	DDFW Chennai
24		Thiru D. Rajaram	Statistical Assistant	9444918912	<a href="mailto:rajaramd@gmail.com">rajaramd@gmail.com</a>	DDFW Chennai
25		Sri.S.M.ATHER.H.QUADRI	Office Superintendent, I/c State Main Stores	9885069177	<a href="mailto:jdfpts@gmail.com">jdfpts@gmail.com</a>	CH FW TS, Hyderabad
26	Telangana	Sri.V.Sridhar	Junior Program Assistant	8008123030	<a href="mailto:jdfpts@gmail.com">jdfpts@gmail.com</a>	CH FW TS, Hyderabad
27	West Bengal	Dr. Ranjit Kumar Ghosh	Assistant Director of Health Services(Training)	9433832572	<a href="mailto:adhstrg@gmail.com">adhstrg@gmail.com</a>	SFWB, Kolkatta
28		Mr. Amalesh Biswas	Cold Chain Officer	9007554293	<a href="mailto:abeeepwd@gmail.com">abeeepwd@gmail.com</a>	SFWB, Kolkatta
29		Mr. Jayanta Das	Consultant, Unicef	9433556014	<a href="mailto:jayantadas.rch@gmail.com">jayantadas.rch@gmail.com</a>	Medical collage



**Participant List- National Training of Trainers (ToT) on Logistics Management and Information system (FP-LMIS) on  
31st, July & 01st August 2017 (3rd Batch)**

SL.N o.	State	Name of Nominated Participation	Designation	Contact No.	Email	Place of posting
1	Andaman & Nicobar	Mr. Deepak Kumar Adhikary	State Accountant (RCH Programme)	933284108, 9474277782	<a href="mailto:deepak.cool35@gmail.com">deepak.cool35@gmail.com</a> , <a href="mailto:jsrch2010@yahoo.com">jsrch2010@yahoo.com</a>	DD (FW) Port Blair
2	Arunacha l Pradesh	Dr Mrs amping perme ete	Deputy director Health services (FW)	9436059158	<a href="mailto:dramp_23@yahoo.co.in">dramp_23@yahoo.co.in</a>	DFW NGL Ar.P
3		sri kenny Doje	DEE cum FP store manager	9612429173	<a href="mailto:kd1977fw@gmail.com">kd1977fw@gmail.com</a>	DFW NGL Ar.P
4	Chandiga rh	Dr. Anil garg	District Family Welfare,	8146594949	<a href="mailto:anilgarg1106@yahoo.co.in">anilgarg1106@yahoo.co.in</a> <a href="mailto:dfwochd@yahoo.co.in">dfwochd@yahoo.co.in</a>	DFWO Civil Hospital Sec-22
5		Mr. Anil tawar	Pharmacist, GMSH-16	9888812828	<a href="mailto:ph_22@rediffmail.com">ph_22@rediffmail.com</a>	Chandigarh
8	Daman & Diu	Dr. Sushodh Bhadange	Consultant Training	7745020669	<a href="mailto:dpodaman@gmail.com">dpodaman@gmail.com</a>	9 Shrejal Bodhale Nasik
9		Dr. Jyoti Sachdeva	FP Nodal Officer	9868394885	-	DFW
10		Sh. L.L.Meena	State Store Manager	9868457285	-	DFW
11	Delhi	Sh. Mohit Kumar	State store Pharmacist	9818320276	<a href="mailto:cmsdfw2@gmail.com">cmsdfw2@gmail.com</a>	DFW
12		Bharam Singh	DPM Central Dist	9811945006	<a href="mailto:cdmcentral@gmail.com">cdmcentral@gmail.com</a>	NHM Delhi
13		Raj Kumar	Pharmacist	9873947683	<a href="mailto:dpnusouth@gmail.com">dpnusouth@gmail.com</a>	DPMU South
14		Somender	Pharmacist	9899200462	<a href="mailto:somendersingh@gmail.com">somendersingh@gmail.com</a>	NHM North
15		Neeraj Saini	Pharmacist	9350824256	<a href="mailto:dpnusoutheast@gmail.com">dpnusoutheast@gmail.com</a>	DPMU South east
16	Goa	Dr Shubhata Kamble	MO	9923778608	<a href="mailto:fw-dhs.goa@nic.in">fw-dhs.goa@nic.in</a> , <a href="mailto:sfwbgoa@hotmail.com">sfwbgoa@hotmail.com</a>	SFWB, DHS Goa
17		Sh Shekhar Arolkar	M&E Assistant	9158666907	<a href="mailto:fw-dhs.goa@nic.in">fw-dhs.goa@nic.in</a> , <a href="mailto:sfwbgoa@hotmail.com">sfwbgoa@hotmail.com</a>	SFWB, DHS Goa

Sl.No.	State	Name of Nominated Participation	Designation	Contact No.	Email	Place of posting
18	Manipur	Irom Devdas Singh	Store In-Charge, SHS	8132854717	<a href="mailto:nrhm.hr101@gmail.com">nrhm.hr101@gmail.com</a>	SHS.Manipur
19		Th. Rajnikanta Singh	Store In-Charge, Family Welfare	8575266859	<a href="mailto:familywelfaremanipur@gmail.com">familywelfaremanipur@gmail.com</a>	FW Mani
20	Mizoram	Dr.Zomuanpui	RCH M.O ( Family Planning - in charge)	9089274348	<a href="mailto:Zomuanpui.matawii@gmail.com">Zomuanpui.matawii@gmail.com</a>	SPMU.NHM
21		Mr. Reuben Lalrinkima	I.T Consultant	9862378470	<a href="mailto:reubentic@gmail.com">reubentic@gmail.com</a>	SPMU.NHM
22	Meghalaya	Shri Borshan Nongbat	Store Keeper warehouse	8014889702	-	State Medical ware hose, Shillong
23		shri M.G.Nongipur	MCTS Coordinator	94366105419	-	SPMU.NHM
24	Nagaland	Mr. Sudhan Sonar	Sr. IT Consultant	9856126519	<a href="mailto:nrhm.nagaland@gmail.com">nrhm.nagaland@gmail.com</a>	Dte.of H & FW
25		Mr. Tokhi Kips	Programme Assistant, Store	9077343040	<a href="mailto:nrhm.nagaland@gmail.com">nrhm.nagaland@gmail.com</a>	Dte.of H & FW
26	Puducherry	Dr. J. Allirani	Deputy Director (FW&MCH)	9443960200	<a href="mailto:ddfwmchpdy@gmail.com">ddfwmchpdy@gmail.com</a>	PD (FW & MCH) Puduchary
27		S. Senthil Kumaran	Storekeeper	9159687807	-	PD (FW & MCH) Puduchary
28	Sikkim	Dr.Anita Butia	Joint Director/RCH		-	Gangtok NHM
29		Mr.Chandan Rain	Central Health Officer (Central Health Organization). Store	9434188408	-	Gangtok NHM
30	Tripura	BIJAN DATTA	DATA ANALYZER	9402581803	<a href="mailto:BIJAN.DATTA@GMAIL.COM">BIJAN.DATTA@GMAIL.COM</a>	NHM Agartala
31		TAPAN SAHA	PHARMACIST	7005278260	<a href="mailto:SHFWS_TRIPURA_TAPAN@YAHOO.IN">SHFWS_TRIPURA_TAPAN@YAHOO.IN</a>	NHM Agartala
32	Uttarakhand	Mr. Prayan Kukreti	- IT Consultant	7300780002	<a href="mailto:consultant.hmis@gmail.com">consultant.hmis@gmail.com</a>	Health Dept. UK
33		Mr. Milind Aswal	FP Consultant	9029635420	<a href="mailto:Jofwuk@gmail.com">Jofwuk@gmail.com</a>	Health Dept. UK



Sl.N o.	State	Name of Nominated Participation	Designation	Contact No.	Email	Place of posting
34	Karnatak a	Prananna Kumaro	IT Consultant	9449843349	<a href="mailto:itconsnhm@gmail.com">itconsnhm@gmail.com</a>	NHM karnataka
35		Impana B.P	Programme Assistant & Computer Operator	9449843092	<a href="mailto:impana17@yahoo.in">impana17@yahoo.in</a>	NHM karnataka
36	Mahararas htra	Shri.Dhanaji Kolge	Monitoring & Evaluation officer	9011831337	<a href="mailto:cpmnrhmpune11@gmail.com">cpmnrhmpune11@gmail.com</a>	DDMH Pune
37		Shri.Mate	Statistical Officer	9922063640	<a href="mailto:ddhispune@yhaoo.co.in">ddhispune@yhaoo.co.in</a>	DDHS,Pune
38		Shri.S.J.Raichurkar	State Store Officer	9822416303	<a href="mailto:sjraichurkar@gmail.com">sjraichurkar@gmail.com</a>	Add.Dir.Health pune
39	Himachal Pradesh	S.S Dabhade	Junior Clerk	9673786401		Add.Dir.Health pune
40		Dr.Alka	SPO (HP)	9418058280	<a href="mailto:osdfpnp@gmail.com">osdfpnp@gmail.com</a>	NHM
41		Rohit parasher	Store inch.	7018793939	<a href="mailto:rohitparashar76@gmail.com">rohitparashar76@gmail.com</a>	NHM
Participants trained form Development Partners						
42	Delhi	Garima Mathais	PM	9990143908	<a href="mailto:mathiasg@ipas.org">mathiasg@ipas.org</a>	IPAS
43	Delhi	Diksha Chaudhary	Technical Officer	9990944605	<a href="mailto:dikshanru@gmail.com">dikshanru@gmail.com</a>	NRU
44	Delhi	Dr.Neetesh Kapoor	Team Leader	9560130303	<a href="mailto:nkapoor@ipglobal.com">nkapoor@ipglobal.com</a>	NRU
45	Delhi	Mohit Sharma	Sr.T.O	9910136151	<a href="mailto:mohit.nru@gmail.com">mohit.nru@gmail.com</a>	NRU



Monitoring and Reporting format for FP-LMIS trainings

- Name of Observer: State:
- Venue:
- Dates: No of Participants:
- Purpose of Visit:
- Whether each participant has access to functional computer: Yes or No (Pls. tick)
- Whether each participant had an interrupted internet connection: Yes or No (Pls. tick)

Key Highlights of Trainings:

➤ Day 1:

➤ Day 2

Key Observations and Actions (If any):

S. No	Issues identified	Action taken/suggested

Overall Evaluation of ToT: (2=Good, 1 = Satisfactory, 0 =Needs Improvement)

Items	Score
Logistics arrangements	
Agenda Followed	
Session plan followed	
Content covered	
Training aid used	
Facilitation skills of facilitator	

Average score of Pre & Post-test

Scoring	Pre-test (%)	Post-test (%)
Average Score	Average score – Lowest score- Highest score-	Average score - Lowest score- Highest score-
No. of Participants		

Annexure 1: Attach agenda with facilitators name

Annexure 2: List of Participants/ Attendance sheet

FP-LMIS Training Report					
S. fNo	Name of the District	Name of the level participants trained	No. of participants to be trained during the quarter	No of participants trained during the quarter	Designation /Level wise details
Grand Total					